

UNITED STATES DISTRICT COURT

Northern District of California

San Francisco

KUIANA TAYLOR,

No. C 14-03555 CRB (LB)

Plaintiff,

v.

**NOTICE OF REFERRAL AND
ORDER RE DISCOVERY
PROCEDURES**

CITY AND COUNTY OF SAN
FRANCISCO,

Defendant.

TO ALL PARTIES AND COUNSEL OF RECORD:

The district court has referred a discovery dispute letter brief, and any future discovery disputes, to the undersigned for resolution. (Order of Reference, 34; *see* 3/9/2015 Joint Discovery Dispute Letter, ECF No. 33). The court will review the letter brief and evaluate whether further proceedings are necessary, including any further briefing or argument.

Going forward, the parties are directed to comply with all applicable requirements in the court's standing order (attached), including all procedures regarding resolution of discovery disputes. Those discovery procedures require, among other things, that the parties meet and confer in person if counsel are local. The court's procedures are designed to prevent any one party from avoiding filing a joint letter brief by allowing counsel to designate the meet-and-confer time if counsel do not agree. If the parties cannot navigate filing a joint letter brief, they may schedule a short case management conference call through courtroom deputy Lashanda Scott.

1 The letter brief must be filed under the Civil Events category of “Motions and Related Filings >
2 Motions – General > Discovery Letter Brief.” After reviewing the joint letter brief, the court will
3 evaluate whether further proceedings are necessary, including any further briefing or argument.

4 **IT IS SO ORDERED.**

5 Dated: March 11, 2015



LAUREL BEELER
United States Magistrate Judge

UNITED STATES DISTRICT COURT
For the Northern District of California